



**NORTHSHORE LAKE VILLAS HOMEOWNERS
ASSOCIATION, INC.**

SALES APPLICATION

Mail: _____ OR _____ Drop off:

**Northshore Lake Villas HOA
KPG Accounting Services, Inc.
3400 Tamiami Trail N #302
Naples, FL 34103
Phone (239) 434-8866 Fax (239) 791-1187**

Please submit application at least 20 days prior to closing date.

ATTACH THE FOLLOWING

- **Copy of Sales Contract**
- **Completed Application**
- **Application Fee \$50.00 payable to KPG Accounting Services**
- **Processing Fee: \$75.00 payable to North Shore Lake Villas**
- **Convenience Fee \$50.00 if complete application not received 20 days prior to closing.**

I (We) hereby apply for approval to purchase: Address: _____

Neighborhood: _____ in the Northshore Lake Villas Homeowners Association, Inc.

Closing date _____ Title Company or Attorney: _____

PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION:

1. Full name of Applicant: _____
2. Full name of Spouse: _____
3. Home Address: _____
4. Telephone: Home: _____ Work: _____
5. Email Address: _____
6. Employer: _____
7. Position Occupied: _____

8. The unit owner's documents of Northshore Lake Villas Homeowners Association, Inc. provide an obligation of unit owners that all units are for single family residence only. Please state the name, relationship and age of all other persons who will be occupying the unit regularly.

Name	Relationship	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Person to be notified in case of emergency: _____

Address: _____ Phone: _____

10. Make of automobile(s) / year / license number: _____

(No commercial or oversized vehicles outside) _____

11. Mailing address for billings and notices connected with this application:

Name: _____ Address: _____

City/State: _____ Zip: _____ Phone: _____

12. Name of current unit owner:_____ Phone:_____

13. Agent / Company:_____ Phone:_____

14. I am purchasing this unit with the intention to: (Please check one)

- Reside here on a full-time basis Reside here part-time
 Lease the unit

15. I am aware of and agree to abide by the Community Association Documents and Rules & Regulations. I acknowledge receipt of a copy of the Association rules _____(**initial here**). (Property owner should provide buyer with the Community Association Documents or they may be obtained through Collier County. Towne Properties does not provide Association Documents.)

16. I understand and agree that the Association, in the event it approves a lease, is authorized to act as the owner's agent, with full power and authority to take whatever action may be required, including eviction, to prevent violations by Lessees and their guests, in accordance with the Documents and the Rules and Regulations of the Association.

Applicant _____ Date _____

Applicant _____ Date _____

Applicant Approved Applicant Disapproved

Board Member / Property Management _____ Date _____