

*Ambassador Club of Naples, Inc*  
*1910 Gulf Shore Blvd. N.*  
*Naples, FL 34102*

**MEMBERSHIP APPLICATION AND BACKGROUND CHECK PROCEDURES**

1) A Membership Application and Background Check Authorization shall be requested of all Applicants. In the case of a trust or legal entity, the proposed primary occupant(s) shall submit the application. A \$100 fee shall be paid with the Application.

2) The fee and Membership Application shall be delivered to:

The Ambassador Club of Naples, Inc.  
1910 Gulf Shore Blvd. N.  
Naples, FL 34102  
AmbassadorClub1910@GMail.com

The Background Check Authorization shall be delivered to KPG Accounting

KPG Accounting Services, Inc.  
RE: Ambassador Club Membership  
3400 Tamiami Trail N. #302  
Naples, FL 34103-3717  
239.434.8866  
KGaffney@KPGAccounting.net

3) KPG shall return results of the background check to the Board for review. KPG shall redact all private information from forms and search results.

4) The Application and background check results shall be reviewed by the Board, and further interview or inquiry shall proceed as deemed necessary.

5) Applications will be retained in Club files under lock & key. Copies of background checks will be stored in the Association's cloud account, password protected.